



**The Loppet Foundation  
Adventure Camp Coordinator  
Job Posting**

[The Loppet Foundation](#)'s mission is connecting people to the outdoors through experiences that grow community. We value anti-racism, collaboration, growth, inclusion, play, stewardship and well-being. The foundation provides quality programming for youth and adults, produces world class adventures and sporting events, and strives to create a welcoming and inclusive community in its operations in Theodore Wirth Park. The Loppet staff are dedicated and energetic individuals who work together leveraging the various aspects of the Foundation to create a whole that is more than the sum of its parts.

**Job Summary:** The Adventures Summer Camp Coordinator is tasked with creating an inclusive environment for youth and families during Adventures Camp. The Adventures Summer Camp Coordinator will also engage parents, staff, and youth. Coordinating schedules and supervising staff, connecting with parents, and keeping youth safe for Nine (9) sessions this summer, starting June 9th through August 15th, 2026. Adventures Summer Camp will be focused on summertime outdoor activities such as mountain biking, canoeing, archery, group games, orienteering, and much more. Camp will run from 9:00 - 4:00 p.m. every day, with required set-up and tear-down.

**The Adventure Camp Coordinator is responsible for the following:**

- Promote a safe, engaging environment for all.
- Connect with staff, parents, and youth in a positive way
- Lead camp evaluation process with parents and staff
- Lead staff debriefs and team-building activities
- Hiring camp counselors
- Lead a team of summer camp staff
- Develop camp counselor's work schedules

**Required Knowledge and Abilities:**

- Organizational skills
- Communication skills
- Have a passion for outdoor adventure
- Previous youth development experience preferred
- Not afraid of working outside in various weather conditions
- Experience in mountain biking, canoeing, archery, group games, or orienteering is a plus

**Provided Training and Certifications**

Coach Summits will support our coaches in providing safe, developmentally appropriate guidance that is rooted in the organizational mission & values, best practices and high quality development. The Summit is a development experience - inspired, designed and facilitated by our community of coaches! The Coach Summit is also an opportunity to connect with coaches and staff from across the organization, while building skills to enhance your coaching experience. These trainings are mandatory and usually scheduled from 9am - 3pm on a Saturday. All coaches need to go through the following training:

- Heads Up concussion certification
- Safe Sport certification
- Loppet Safety/First Aid presentation (online)
- Risk Management
- Loppet Mountain Bike Skill Fundamentals and/or Progressions online and/or on-the-bike sessions
- Loppet Mountain Bike Coach Manual
- Mission-driven equity guidelines

The Adventure Camp Coordinator reports to the Adventures Coordinator, who reports to the Adventures Director. This is a seasonal hourly position that starts in mid May and ends in late August, with a schedule of 40 hours per week normally from Monday - Friday, 9 am - 4 pm. Hourly wages range from \$20.00 - \$22.00 per hour, depending on demonstrable experience.

*We recognize the need for a diverse workforce and understand that traditionally underrepresented communities must be centered in the work we do. As a Foundation, we are committed to building a blended team that reflects the community we serve. **Hence, we strongly encourage BIPOC, Indigenous, and Queer-identified individuals to apply.***

#### **HOW TO APPLY:**

No phone calls, no walk ins. To apply, please follow the instructions below. All applications will be considered until positions have been filled. Apply online [here](#)! Please address any questions, comments, or concerns to [adventures@loppet.org](mailto:adventures@loppet.org).