



**The Loppet Foundation
Trail Kids Run + Orienteering Session Coach
Job Posting**

The Loppet's mission is connecting people to the outdoors through experiences that grow community. We value anti-racism, collaboration, growth, inclusion, play, stewardship and well-being. The Loppet provides quality programming for youth and adults, produces world class adventures and sporting events, and strives to create a welcoming and inclusive community in its operations in Theodore Wirth Park. The Loppet staff are dedicated and energetic individuals who work together leveraging the various aspects of the organization to create a whole that is more than the sum of its parts.

The Loppet is seeking part time running and orienteering coaches for our [Trail Kids Run+Orienteering](#) programs. Trail Kids programs center on general physical development, teaching sport-specific skills, and creating a passion in youth for outdoor endurance sports. Trail Kids coaches will be present during our youth programs to deliver a curriculum that focuses on having fun, making friends, and gaining confidence in the sport. Primarily, coaches lead instruction of various run/orienteering skills, facilitate games and drills to practice said skills, and supervise youth runs while fostering an inclusive and welcoming environment.

Hours and Locations

Our programs are 1.5 hour practices that meet twice a week on Tuesdays and Thursdays in and near Theodore Wirth Park. We ask coaches to commit to both days per week to keep consistency with our coaching groups. More information on our Trail Kids Run/Orienteering Offerings can be found here: [Trail Kids Run/Orienteering Offering](#)

Responsibilities

- Employee must have their own email address and mobile phone
- Arrive 15 minutes before practice begins to meet with the Lead Coach and go over the practice plan
- Welcome families and participants at the beginning of practice and communicate any behavior challenges or incidents to families upon participant pick up
- Help set up skill and/or game stations which groups can use during their practice
- Teach trail running and orienteering skills
- Lead games/activities for participants as outlined in the training curriculum and lesson plans
- Check Stack Team App chats for late arrivals and parent communications
- Work with the Lead Coach to address any behavior issues that come up in coaching groups
- Participate in coaches meetings, debriefs, and training
- Evaluate and record ability levels for program participants
- Provide an inclusive, equitable, and encouraging experience for all participants
- Sign and uphold the Coach Code of Conduct

Provided Training and Certifications

Coach Summit

Coach Summits will support our coaches in providing safe, developmentally appropriate guidance that is rooted in the organizational mission & values, best practices and high quality development. The Summit is a development experience - inspired, designed and facilitated by our community of coaches! The Coach Summit is also an opportunity to connect with coaches and staff from across the organization, while building skills to enhance your coaching experience. These trainings are mandatory and usually scheduled from 9am - 3pm on a Saturday.

All coaches need to go through the following training:

- Heads Up concussion certification
- Safe Sport certification
- Risk Management
- Loppet Safety/First Aid presentation (online)
- Loppet Running and Orienteering Skill online and/or in-person sessions
- Loppet Run+Orienteering Coach Manual
- Mission-driven equity guidelines

Trail Kids coaches report to the Lead Coaches, who report to the Trail Kids Admin Team. This is a seasonal hourly position at the Loppet Foundation. Pay range is between \$16.00 and \$17.50 per hour, depending on demonstrable experience. Volunteers are also welcome!

*We recognize the need for a diverse workforce and understand that traditionally underrepresented communities must be centered in the work we do. As a Foundation, we are committed to building a blended team that reflects the community we serve. **Hence, we strongly encourage BIPOC, Indigenous and Queer-identified individuals to apply.***

How to Apply

No phone calls, no walks in. To apply please follow the instructions below precisely:

Email your interest to trailkids@loppet.org with an e-mail subject that reads exactly "Part Time Run+Orienteering Program Coach." You may also email this address with questions about the position.